

FLIGHT CREW EXPENSE WORKSHEET

AirlineTaxes.com / Rose Tax & Financial 1220 Oakdale Dr. Elgin, IL 60123 (847)715-8930

Fax (815)301-2671/ airlinetaxes@gmail.com

DO NOT SEND ANY PAPER RECEIPTS! LIST ALL BUSINESS-RELATED ITEMS YOU PURCHASED ON THIS FORM. KEEP RECEIPTS FOR YOUR RECORDS.

UNIFORM PURCHASES	
Uniform Shirt/Sweater	
Uniform Pants	
Uniform Skirts	
Uniform Dresses	
Uniform Jackets/Coats	
Uniform Accessories	
Uniform Purse/Bags	
Total	
UNIFORM MAINTENANCE	
Alterations & Dry cleaning	
FLIGHT SCHEDULE FOR PER DIEMS	
If you have talked to us about doing a per diem estimate for you disregard this section.	
United: send just the per diem summary page (City Allowances). It has each month down the left side and totals at the bottom. Email us to see a sample.	
AA: Use your HI1 to fill in the Flight Calendar.	
SW: Use your "Payroll Reports" (1 for ea. month) to fill in Flight Calendar. If you don't have the whole year we can estimate from your reimbursement or you can do the "Per Diem Estimate" below.	
Spirit: Include the last pay stub of the tax year.	
Other airline: Use your schedule to fill in the Flight Calendar or do one of the estimates below.	
<u>Per Diem Estimate:</u>	
Easy way: How many trips did you take this year? 2 day trips: _____, 3 day: _____, 4 day: _____ -----	
More accurate way (takes longer, but gets you more \$): Fill in the Flight Calendar. Dates don't have to be perfect. Ask for or download another copy of the Flight Calendar if you need.	

MISCELLANEOUS FLIGHT EXPENSES	
Union Dues	
Luggage/Bags/Tags/Wheels	
Wings	
SIDA or I.D. Badge	
SUPPLIES	
Cockpit & Jet Bridge Keys	
Logbook/Organizer	
Flashlight/Batteries/Corkscrews	
Travel Security Devices	
Portable Travel Accessories	
International Voltage Converters	
Replacement Manuals	
SUPPLIES TOTAL:	
Total Cell Phone bill for the year	
Percent of cell use that is business related?	%
Total Internet bill for the year	
Percent of internet use that is business related?	%
New Computer	
Percent of computer use that is business related?	%
# of training days: _____, Reimbursement:	
Hotels (NOT at base & not at home)	
Bid Service/Trip Trade/Crew Buddy App	
Language Classes/Tapes	
Driver's Tips	
Passport & Photos	
Per Diem report if you paid for one	
Pilot – FAA Medical Exam	
Pilot – Supplies/Maps/Charts	
Pilot – Sunglasses	
Other:	

* If you don't see an item here it is probably because it has been disallowed in tax court on multiple occasions. We have researched every flight crew case and have copies of court decisions relating to manicures, shoes, makeup, commuting costs, parking, etc. We want to get you the refund you deserve and keep you off the IRS radar. ☺